

# **BTNA 2019 COMMUNITY GRANT INITIATIVE**

## Guidelines and Criteria

**Purpose:** The goal of the BTNA Community Grant Initiative is to inspire the betterment of the Butler-Tarkington neighborhood and surrounding areas by providing financial assistance to organizations working to do so.

**Funding:** The initiative is primarily funded by the generous contributions of the following local corporations: Butler University, Meridian Street United Methodist Church, St Paul's Indy, The Christian Theological Seminary, MHS Indiana, Crown Hill, The 24 Foundation, The Somerville Team, Byrne's Pizza, The National and St Thomas Aquinas. *Thank you to these great partners for investing in our community.*

**Eligibility Criteria:** Grant receiving organizations must be a registered nonprofit 501(c)(3), school, or church, and provide a copy of their determination letter from the Internal Revenue Service. Other individuals or groups may work with one of these classes of entities, including BTNA, for assistance in administering grant funding.

- Applications should answer the grant questions, in the order asked. Answers to the application project description section should not exceed three pages.
- Applications must give an estimate or specific number of Butler-Tarkington residents to be served.
- Applications submitted after the deadline will not be considered.

**Application Process & Timeline:** Please submit your application to [btnaboard@gmail.com](mailto:btnaboard@gmail.com) by May 13, 2019.

- Applications will be available on BTNA's website ([butlertarkington.org](http://butlertarkington.org)) and at the MLK Community Center.
- Grant requests shall not exceed \$5000.
- Chair of the Grant Committee will review applications to determine eligibility.
- Grant Committee members receive and review applications May 13-June 3.
- Grant Committee members prepare recommendation for full BTNA Board vote at the June neighborhood association meeting.
- Grant Applicants will receive decision notification the week of June 10.

### **Grant Committee Structure:**

- Grant Committee consists of at least three BTNA Board Members.
- The members of the Grant Committee and Committee Chair will be approved by the full BTNA Board.
- Committee members are encouraged to reach out to eligible organizations to encourage them to apply for a grant.

**APPLICATIONS CAN BE SUBMITTED TO [BTNABOARD@GMAIL.COM](mailto:BTNABOARD@GMAIL.COM), BY MAIL TO BTNA COMMUNITY GRANT INITIATIVE, PO BOX 88234, INDIANAPOLIS, IN 46208 OR DELIVERED TO THE MLK COMMUNITY CENTER BY MAY 13, 2019.**

**2019 APPLICATION – GENERAL INFORMATION**

<b>Organization Name</b>	
<b>Address</b>	
<b>Org Website (if applicable)</b>	
<b>Org Phone Number</b>	
<b>EIN (tax exempt) number</b>	
<b>Contact Name / Title</b>	
<b>Contact phone / email</b>	
<b>Head of Organization (include phone and email)</b>	
<b>Current year operating budget</b>	
<b>Brief description of org's mission &amp; history of service in Butler-Tarkington (limit 100 words)</b>	

**APPLICATIONS CAN BE SUBMITTED TO [BTNABOARD@GMAIL.COM](mailto:BTNABOARD@GMAIL.COM), BY MAIL TO BTNA COMMUNITY GRANT INITIATIVE, PO BOX 88234, INDIANAPOLIS, IN 46208 OR DELIVERED TO THE MLK COMMUNITY CENTER BY MAY 13, 2019.**

## 2019 APPLICATION – PROJECT DESCRIPTION

(please do not exceed three pages)

**Organization Name:**

**Title of Proposed Project:**

**Requested Dollar Amount:**

**A) Project Summary:** *Please provide a summary of the proposed project.*

**B) Critical Needs:** *Describe the critical need(s) the proposed project will address and your plan to meet the need(s). Include a description of the individuals that will be impacted and a brief timeline of activities.*

**C) Impact:** *What short and long-term impact do you expect to accomplish? How many Butler-Tarkington residents will benefit? Discuss the project's goals and expected outcomes. How will you measure success?*

**APPLICATIONS CAN BE SUBMITTED TO [BTNABOARD@GMAIL.COM](mailto:BTNABOARD@GMAIL.COM), BY MAIL TO BTNA COMMUNITY GRANT INITIATIVE, PO BOX 88234, INDIANAPOLIS, IN 46208 OR DELIVERED TO THE MLK COMMUNITY CENTER BY MAY 13, 2019.**

D) **Sustainability:** *How will this project be sustained beyond the BTNA grant? What is the total budget for the project? Is the remainder (if any) of the program already funded?*

**If funded, my organization agrees to:**

- Complete a final report.
- Provide volunteers for at least one BTNA activity in 2019, if needed.
- Participate in a media opportunity, if needed

**By signing, my organization agrees to the above criteria.**

X \_\_\_\_\_

**APPLICATIONS CAN BE SUBMITTED TO [BTNABOARD@GMAIL.COM](mailto:BTNABOARD@GMAIL.COM), BY MAIL TO BTNA COMMUNITY GRANT INITIATIVE, PO BOX 88234, INDIANAPOLIS, IN 46208 OR DELIVERED TO THE MLK COMMUNITY CENTER BY MAY 13, 2019.**

